

ATTACHMENT E
RESPONSIBILITY CHECKLIST

Responsibility Checklist:

Contractor	To Be		Installation Responsibility
	SCCPSS	Determined	
X			Assign an in-house Project Manager to coordinate the installation with the Owner and/or Construction Manager.
X			Coordinate with the Owner all factors of the Design/Build contract, including the scheduling, submittal process, manufacturing, construction, on-site subcontracting, system integration and field-testing/commissioning.
X			Complete a site survey to gather data pertinent to the system installation
X			Provide certificate of insurance upon receipt of award of contract.
X			Complete a set of shop drawings for the screen installation, power and data risers and control system/control room
X			Complete drawings showing the design of all identification and advertising signage
	X		Approve the operational overview of the system capabilities and functions.
	X		Approval of all shop drawings and controller locations.
	X		Approval of all identification and advertising signage drawings.
X			Engineering and stamped drawing for the new structure
X			Engineering and installation of all primary and secondary structural steel and LED Screen mounting points and loads.
X			Provide applicable engineered structural design drawings for the structural attachments of the new LED Screens to the structure
	X		Secure all necessary sign permits.
X			Provide an installation supervisor onsite, during the installation process
X			Provide factory trained technicians for the installation process as needed
X			Provide all necessary labor, materials, and appropriate insurance coverage for assembly, lifting
	X		Provide crane access and man lift access to the LED Screen location.
	X		Provide access to facility per installation schedule
	X		Provide a secure, work free area during systems installation, including electrical service and lighting.
		X	Provide traffic barricades for redirection of traffic during installation, if necessary.
		X	Removal of obstructions, (trees, shrubs, fences, etc..) if necessary
			X Demolition and removal of any existing scoreboards, poles, and/or control systems.
X			Provide freight to site, unloading, and handling of proposed LED Screen equipment.
X			Lift and attach each new LED Screen section into place per approved installation drawings.
X			Provide site clean-up and disposal of debris caused by work, including shipping material, and return the work area to its original condition
X			Provide all necessary riser diagrams showing systems power requirements and signal cable requirements.
	X		Provide dedicated power to disconnect location at catwalk level of display
	X		Provide power for the computer equipment in the control room
	X		Provide new fiber optic cable from the control location to all new LED Screen(s) per riser drawings' through conduit provided by the Owner

	X			Terminate new data/signal cable at the controller location and at all new LED Screen equipment.
	X			Install new fiber optic cable provided by the contractor through conduit from the pressbox to the scoreboard location
X				Provide all necessary labor, insurance and materials to complete the final electrical and data hook-ups for all equipment.
X				Test and provide 100% operational system for the facility
X	X			Train facility personnel on operation and maintenance of equipment. Provide qualified staff for maintenance and operator training sessions. (Owner)
X				Provide training for simulated game day operations to customer
X				Provide an onsite Production Technician to assist the customer's first home game