

Title:		Substitute Athletic Trainer
Nature of Position	This position is responsible for providing athletic injury management and other health services for SCCPSS High School and Middle School athletic programs and instituting nutritional and rehabilitation services for all SCCPSS student-athletes.	
Reports To	Title: Director of Athletics	
Education	Required	<ul style="list-style-type: none"> • Minimum of a bachelor's degree in Athletic Training
	Preferred	<ul style="list-style-type: none"> • Master's Degree in Athletic Training
Experience, Skill, and Certification	Required	<ul style="list-style-type: none"> • Must possess and maintain status as Board Certified Athletic Trainer • Must possess and maintain State Athletic Trainer License • Hold and maintain first aid certification and CPR certification. • Decision-Making Skills: Ability to think critically and make independent decisions regarding the assessment, treatment, rehabilitation and return to play decisions per state licensure guidelines. • Assessment and evaluation skills and working with other healthcare professionals will be needed. • Interpersonal Skills: Ability to communicate effectively in high stress/pressure situation when talking to patients, medical professionals, staff and families. • Proficiency in the use of Microsoft Office software programs. • Knowledge of standard office procedures and practices.
	Preferred	<ul style="list-style-type: none"> • Minimum 3 years of experience in Athletic Training or related field.

Duties and Responsibilities

1. Diagnose and treat injuries to bone and muscle under the direction of licensed doctors or other health-care professionals.
2. Provide 1st Aid and injury assessment/treatment/rehabilitation/ reconditioning for SCCPSS student-athletes. The athletic trainer will also be responsible for making appropriate physician referral.
3. Assist with prevention of injuries including education for athletes and Athletic Trainers, identifying factors that put athletes "at risk", correcting deficiencies in athletes as deemed necessary, as well as taping and bracing.
4. Provide coverage at school sporting events and practices from the beginning of the fall sport season to the conclusion of the spring season.
5. Maintain communication with parents on the care & treatment of their student-athlete.
6. Assist coaching staff in evaluating and implementing sport specific conditioning programs and methods.
7. Maintain communication with parents on the care & treatment of their student-athlete.
8. File all necessary reports associated with athletic injuries and/or incidents.
9. Maintain a daily treatment log.
10. Oversee the ordering of supplies and equipment pertaining to the athletic training room and maintain an up to date inventory. Provide the Athletic Director with an annual budget for supplies and equipment.
11. Required to keep certifications current.
12. Establish a working relationship with the district and school nursing staff.
13. Develop coach's professional development for CPR/AED, Concussion, Heat Illness, Sudden Cardiac Death, Sickle Cell.
14. Understand and adhere to GHSA rules and policies.
15. Maintain regular attendance to work related activities. Athletic Trainer is punctual to meetings, completes work assignments with deadlines, and follows established schedules.
16. All Athletic Trainers should be dressed and groomed in a neat, clean and appropriate professional manner for their assignment and work setting.
17. Maintain records including injury reports, home care instructions, referrals, treatment and rehabilitation progress notes.
18. Must be able to work within various degrees of noise, temperature, and air quality.
19. Work surfaces will vary from concrete to grass to hard wood floors. Job responsibilities require both inside and outside assignments.
20. Must be able to assist with or transfer athletes of various weights and heights.
21. Must be able to push carts with athletic equipment on them and must be able to carry training kits and coolers for long distances.
22. Must be able to stand for long periods of time, have good mobility skills and be able to walk long distances.
23. Must follow all SCCPSS district or supervisor policies, rules, regulations, memos, bulleting, announcements, applicable to Athletic Trainer position descriptions, and reasonable requests by proper authority.

<p style="text-align: center;">Non-Essential Responsibilities</p>	<p>A responsibility is "non-essential" (for the purposes of compliance with the Americans with Disabilities Act) if:</p> <ol style="list-style-type: none"> 1. it is shared between multiple incumbents in the job; or 2. it could be performed by an employee in another job within the workgroup. <p>Note the responsibility number from the list in the "Duties and Responsibilities" section for those responsibilities that could be considered "non-essential" based on this definition.</p>
	<p>(None)</p>
<p style="text-align: center;">Physical and Sensory Demands</p>	<p>Most jobs in the District have physical and sensory demands that can be described by one of the two categories noted below. For jobs that require more physical or sensory effort, please list the requirements in this section. Check the box that is applicable for this position and complete any necessary information.</p>
	<p><input checked="" type="checkbox"/> OFFICE Employees in this category are normally exposed to a typical environment. The employee has some control over the length of time sitting, standing, or ambulating. There are occasions that require the lifting or pulling of equipment or supplies, as well as bending, stooping, or stretching. There is frequent use of computers, telephone, and other standard office equipment, which includes reading, listening, writing, or speaking. There are few exceptional physical or sensory demands.</p>
	<p><input type="checkbox"/> CLASSROOM Employees in this category spend at least most of the workday in a typical classroom or related educational environment. There will be prolonged periods of standing or walking, and there may be frequent bending, stooping, or stretching. There are occasions that require the lifting or pulling of equipment or supplies. Reading, listening, writing, and speaking are requirements. There are few exceptional physical or sensory demands, but there may be occasions that require the lifting or restraint of a student.</p>
<p style="text-align: center;">EXCEPTIONAL PHYSICAL OR SENSORY DEMANDS (Check any that apply to this job and complete the required information.)</p> <p><input checked="" type="checkbox"/> Heavy lifting of up to 50 pounds</p> <p><input type="checkbox"/> Frequent climbing up to _____ feet, and/or working on building roofs.</p> <p><input type="checkbox"/> Exposure to heavy dust, dirt, chemical or paint fumes, or other airborne matter.</p> <p><input type="checkbox"/> Exposure to extreme heat, electric current, hazardous chemicals or other potential hazards.</p> <p><input checked="" type="checkbox"/> Sitting or standing for extended periods with no control over rest periods.</p>	