

Office Supplies Catalog Discount (Annual Contract)

Number: RFP 21-20

Addendum #1

Posting Date: September 16, 2020

Closing Date: September 22, 2020

The information contained in this document shall become an official part of the original document and shall be acknowledged as noted on the Offeror Information Form (Form 1) of solicitation document in the space provided. Failure to acknowledge receipt of an addendum may result in a status of non-responsive. Firms are encouraged to review the contents of this document and to respond accordingly.

Addendum No. 1 is being issued to answer questions submitted.

Question No.	Question	Answer
1	Is 15 points the maximum number of points a bidder can earn in the "CATALOG DISCOUNT OFFERED" section of the RFP?	Yes
2	Can a bidder earn greater than 15 points in the Catalog is section?	No
3	Does the CATALOG DISCOUNT OFFERED section allow for margin floors?	No
4	What will the CATALOG DISCOUNT OFFERED be applied to?	The catalog discount offered will be applied to the current catalog's list price.
5	Office Supply vendors publish catalogs every year. Each year the printed LIST PRICE is updated as well as the mix of items. Are you asking bidders to hold the catalog LIST PRICE as well as the CATALOG DISCOUNT OFFERED firm for 2, 3, 4, or 5 years?	No, the District is asking Offerors to honor their catalog discount offered up to five (5) years.
6	Will LMWBE bidders be given a preference in the evaluation process? If so, what is the amount of that preference?	No, the District does not have a LMWBE preference.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

END OF ADDENDUM NO. 1