

*Savannah-Chatham County Public School System*

208 Bull Street / Savannah, Georgia 31401 / 912.395.5600

April 2, 2017

**TO ALL BIDDERS OF RECORD:**

Please be advised that the Savannah-Chatham County Board of Public Education is currently requesting Bids for **Windsor Forest High School CTAE Lab Improvements (Construction Lab)** under **Bid #C17-25 (ESPLOST)**.

**A Mandatory Pre-Bid Meeting will be conducted at 10:00 A.M., on Wednesday, April 19, 2017 at Windsor Forest High School located at 12419 Largo Drive, Savannah, Georgia, 31419.** Bidders will meet at the front entrance of the facility. An accompanied site visitation will follow. Bids will not be accepted from any firm that is not represented at the Mandatory Pre-Bid Meeting and Site Visitation.

If the bid exceeds \$100,000, the bid must be accompanied by a Bid Bond made payable to the District in an amount equal to not less than five percent (5%) of the bid. If the bid exceeds \$100,000, the successful Contractor will be required to provide both a Performance Bond and a Payment Bond, each in an amount equal to 100 percent of the total Contract amount within 14 days after receipt of the District's Intent to Award and prior to execution of contract.

Bidding documents, including plans and specifications may be viewed and purchased from Clayton Digital Reprographics, 1101 Chatham Parkway, Suite A2, Savannah, Georgia 31408, or you can log onto their website [www.cdrepro.com](http://www.cdrepro.com) (Click on Login to DFS and register as a new user).

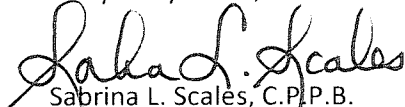
A copy of the solicitation document is available at:

1. Savannah-Chatham County Board of Public Education  
Purchasing Department  
208 Bull Street, Room 213  
Savannah, Georgia 31401
1. City of Savannah Entrepreneurial Center  
801 E. Gwinnett Street  
Savannah, Georgia 31404

As a courtesy, an unofficial copy of the solicitation document only is available via the District's web page at [www.sccpss.com](http://www.sccpss.com).

If you desire a copy of the solicitation document via US mail, FedEx, or UPS, please notify our office at (912) 395-5572.

Very Truly Yours,

  
Sabrina L. Scales, C.P.P.B.  
Purchasing Director

*Mission - To ignite a passion for learning and teaching at high levels*  
*Vision - From school to the world: ALL students prepared for productive futures*