

May 18, 2017

**TO ALL BIDDERS OF RECORD:**

The Savannah-Chatham County Public School System is currently soliciting Bids for the **Garden City Elementary School Re-roofing Project under BID# C17-21.**

A Mandatory Pre-Bid Meeting will be conducted at 10:00 a.m. on Wednesday, June 7, 2017 at Garden City Elementary School, 4037 Kessler Avenue, Garden City, Georgia 31408. Bids will not be accepted from any firm that is not represented at the Mandatory Pre-Bid Meeting.

Solicitation documents are available at:

1. Savannah-Chatham County Board of Public Education  
Purchasing Department  
208 Bull Street Room 213  
Savannah, Georgia 31401
  
2. City of Savannah Entrepreneurial Center  
801 East Gwinnett Street  
Savannah, Georgia 31404

As a reminder, no bid submittals will be accepted by fax. All responses must be in a sealed envelope clearly marked with the bid number and name and received in the Purchasing Department prior to the stated closing date and time. Late bid documents will not be accepted.

As a courtesy, an unofficial copy of the solicitation document is available via the District's web page at [www.sccpss.com](http://www.sccpss.com)

If you desire a copy of the solicitation document via US mail, FedEx, or UPS please notify our office at (912) 395-5572.

Very truly yours,

Sabrina L. Scales, CPPB  
Director of Purchasing