



*Savannah-Chatham County Public School System*

*208 Bull Street / Savannah, Georgia 31401 / 912.395.5600*

August 2, 2021

Paper Chemical Supply Company (div of Imperial Dade)  
Attention: Mr. Michael Peebles, Branch Manager  
155 Distribution Drive  
Pooler, Georgia 31322

**Subject: Bid 22-02 Custodial Equipment (Annual Contract)**

Dear Mr. Peebles,

Please be advised that the Savannah-Chatham County Public School System intends to award **Bid 22-02 Custodial Equipment (Annual Contract)** to your firm. This award recommendation will be presented to the Board at its Wednesday, August 11, 2021 meeting. Pending Board approval and provided no protest concerns regarding this recommendation are received prior to Monday, August 9, 2021 by 12:00 PM, it is the intent of the Savannah-Chatham Board of Public Education to enter into a contract with your firm for the "as needed" services as specified in the solicitation document.

The contract will be conditional upon formal approval of the Board and the ability of Paper Chemical Supply Company to comply with requirements set forth in the bid documents and the return of the following documents by Tuesday, August 10, 2021:

- Signed Contract Document
- Current 2021 Business License/Tax Certificate
- Copy of W-9 Form

Any concerns regarding the award are to be faxed to my attention at (912) 201-7648 by 12:00 PM on Monday, August 9, 2021. Please be reminded that bidders purchasing equipment and supplies prior to the issuance of a purchase order do so at their own risk and the school district shall not be held liable.

Thank you for your interest in doing business with our school district and we look forward to working with your firm.

Sincerely,

*for*   
Sabrina L. Scales, NIGP-CPP, CPPB  
Purchasing Director

*Mission - To ignite a passion for learning and teaching at high levels  
Vision - From school to the world: ALL students prepared for productive futures*

*"AN EQUAL OPPORTUNITY EMPLOYER"*



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August 2, 2021

Staples Contract & Commercial, LLC  
Attention: Mr. John Federico, Area Vice President, Facility Solutions  
6631 Executive Park Court  
Jacksonville, Florida 32216

**Subject: Bid 22-02 Custodial Equipment (Annual Contract)**

Dear Mr. Federico,

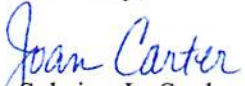
This correspondence is to inform you that the Savannah-Chatham County Public School System intends to award the above referenced solicitation to the firm of Paper Chemical Supply Company (div of Imperial Dade). Their bid was determined to be overall the most responsive to the District's solicitation.

Any concerns regarding this pending award should be addressed in writing and faxed to my attention at (912) 201-7648 prior to 12:00 p.m. on Monday, August 9, 2021.

We thank you very much for your bid and the time and effort involved in its preparation. The District encourages you to participate in any future solicitation opportunities.

Again, thank you for your interest in the Savannah-Chatham County Board of Public Education

Sincerely,

*for*   
Sabrina L. Scales, NIGP-CPP, CPPB  
Purchasing Director



*Savannah-Chatham County Public School System*

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August 2, 2021

Kay Jay Services  
Attention: Mr. Barton Ruben, Vice President  
P.O. Box 650  
Mount Sinai, New York 11766

**Subject: Bid 22-02 Custodial Equipment (Annual Contract)**

Dear Mr. Ruben,

This correspondence is to inform you that the Savannah-Chatham County Public School System intends to award the above referenced solicitation to the firm of Paper Chemical Supply Company (div of Imperial Dade). Their bid was determined to be overall the most responsive to the District's solicitation.

Any concerns regarding this pending award should be addressed in writing and faxed to my attention at (912) 201-7648 prior to 12:00 p.m. on Monday, August 9, 2021.

We thank you very much for your bid and the time and effort involved in its preparation. The District encourages you to participate in any future solicitation opportunities.

Again, thank you for your interest in the Savannah-Chatham County Board of Public Education

Sincerely,

*Jean Carter*

*for* Sabrina L. Scales, NIGP-CPP, CPPB  
Purchasing Director