



Savannah-Chatham County Public School System

208 Bull Street / Savannah, Georgia 31401 / 912.395.5600

VIA EMAIL: shmulyk@bhphoto.com

June 9, 2020

B & H Foto & Electronics Corp.
Attn: Shmuly Koppel
420 Ninth Ave.
New York, NY 10001

Subject: **Bid 20-62 Video Equipment**

Dear Mr. Koppel,

Please be advised that the Savannah-Chatham County Public School System intends to award **Bid 20-62 Video Equipment** to your firm. Provided no protest regarding of this award is received prior to **2:00 pm, Tuesday, June 16, 2020**, it is the intent of the Savannah Chatham County Public School System to enter into a contract with your firm to provide video equipment as set forth in the solicitation.

The enclosed Contract for Goods and/or Services, once authorized by both parties, will serve as the contract. The executed document should be returned to my attention by **Tuesday, June 16, 2020**. The contract will be conditional upon the vendor's ability to comply with the requirements set forth in the bid documents. Please forward a current business license and current certificate of liability insurance, naming the District as Certificate Holder. Requirements are listed in Section 17.0 of the contract. Also, complete the attached Contractor's Affidavit. The Federal Work Authorization User Identification Number is commonly known as the E-verify number. This number is typically 4-7 digits long.

Vendors purchasing equipment and supplies prior to the issuance of a purchase order do so at their own risk and the school district shall not be held liable.

Thank you for your interest in doing business with our school district and we look forward to working with your firm.

Sincerely,


Sabrina L. Scales, CPPB
Purchasing Director

cc: Angie Lewis, Sr. Director – Office of College and Career Readiness