



*Savannah-Chatham County Public School System*

208 Bull Street / Savannah, Georgia 31401 / 912.395.5600

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VIA EMAIL: [uvwbids@veritivcorp.com](mailto:uvwbids@veritivcorp.com)  
Debbi.smith@veritivcorp.com

May 28, 2019

Veritiv Operating Co.  
Attn: Kevin Carrier  
7016 A.C. Skinner Parkway  
Jacksonville, FL 32256

Subject: Bid 19-61 Copy Paper and 3-Hole Punch Paper (Annual Contract)

Enclosure: (1) Bid Tab 19-61 Copy Paper and 3-Hole Punch Paper  
(2) Contract for Goods and/or Services Bid 19-61

Dear Mr. Carrier,


Please be advised that the Savannah-Chatham County Public School System has selected your firm to receive award of Bid 19-61 Copy Paper and 3-Hole Punch Paper (Annual Contract). This award recommendation will be presented to the Board at its monthly meeting on June 5, 2019. Following Board approval of the recommended award it is the intent of the Board of Education to enter into a contract with your firm for the services set forth in the solicitation. Any concerns related to this recommended award should be forwarded to my attention prior to the close of business, Tuesday, June 4, 2019 via fax at (912) 201-7648.

I have enclosed a copy of the bid tabulation and Contract for Goods and/or Services Bid 19-61 for your review. Any concerns regarding this award should be faxed to (912) 201-7648 prior to 2:00 p.m., Tuesday, June 4, 2019. Please return the signed contract along with your Certificate of Insurance for the limits as stated in the contract, with the District listed as additional insured and certificate holder.

Vendors purchasing equipment and supplies prior to the issuance of a purchase order do so at their own risk and the school district shall not be held liable.

Thank you for your interest in doing business with our school district and we look forward to working with your firm.

Sincerely,

  
Sabrina L. Scales, CPPB  
Purchasing Director

cc: Denia Garza, Print Shop/Mail Room Manager

*Mission - To ignite a passion for learning and teaching at high levels*  
*Vision - From school to the world: ALL students prepared for productive futures*

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"AN EQUAL OPPORTUNITY EMPLOYER"



*Savannah-Chatham County Public School System*

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VIA EMAIL: pserpico@cpgbid.com

May 28, 2019

Contract Paper Group  
Attn: Pina Serpico  
1013 Portage Trail, Unit 2  
Cuyahoga Falls, OH 44221

Subject: Bid 19-61 Copy Paper and 3-Hole Punch Paper (Annual Contract)

Enclosure: (1) Bid Tab 19-61 Copy Paper and 3-Hole Punch Paper

Dear Mr. Serpico,


Please be advised the Savannah Chatham County Public School System intends to award its Bid 19-61 Copy Paper and 3-Hole Punch Paper (Annual Contract) to the firm Veritiv Operating Company. Their bid was determined to be overall the most responsive and cost-effective to the needs of the Savannah-Chatham County Public School System.

I have enclosed a copy of the tabulation for your review. Any concerns regarding this award should be faxed to (912) 201-7648 prior to 2:00 p.m., Tuesday, June 4, 2019.

We thank you very much for your bid and the time and effort involved in its preparation.

Again, thank you for your interest in the Savannah-Chatham County Public School System.

Sincerely,

  
Sabrina L. Scales, CPPB  
Purchasing Director

cc: file